

**MINUTES OF THE MEETING OF BERINSFIELD PARISH COUNCIL held on  
Monday 10<sup>th</sup> January, 2022 in the Church Hall, Wimblestraw Road, Berinsfield, Oxon.**

<b>PRESENT :</b>	Councillor S. Scott-Ely	Chairman
	Councillor P. Bridge	Vice-Chairman
	Councillor I. Bunyan	
	Councillor K. Chrisp	
	Councillor S. Crawford	
	Councillor S. Henry	
	Councillor Mrs. A. Jones	
	Councillor D. Scate	
	Councillor Mrs. R. Stockford	

The following people were present at the meeting.

Mrs. A. Loveland, Clerk to the Council  
Two members of the public

**1. Items raised by Members of the public**

a) The Parish Council was thanked for organising for repairs to be carried out to the channelled kerbs outside the Church.

b) Re-cycling of green waste. A member of the public asked if the grass cutting contractors who work in the village could consider arranging for the cut grass to be recycled into green gas and fertiliser via the company Ecotricity. The Chairman, Councillor Stuart Scott agreed that this is something that the Parish Council should be thinking about, but the contractors who cut grass on open spaces in the village do it with gang mowers which means that the grass cuttings are left on the ground. The contents of the brown bins that are collected by South Oxfordshire District Council, which probably contain grass cuttings from residents' gardens, do get recycled at the facility located near Benson. The Chairman thanked the resident for bringing this to the Parish Council's attention and said the Parish Council would be happy to invite a speaker from Ecotricity to address the Parish Council about green initiatives if the resident could provide contact details.

c) **Youth Council** Further to Minute No. 1 c of the Parish Council meeting held on 6<sup>th</sup> December, the representative from the Berry Youth Centre, who was present at the meeting, informed the Parish Council that the young people would like to hold a joint meeting with representatives of the Parish Council at the Youth Centre on Monday 31<sup>st</sup> January at 6.30 p.m. Councillors Scott-Ely, Bridge, Bunyan, Chrisp and Mrs. Jones agreed to attend and it was agreed that District and County Councillor Robin Bennett should also be invited to attend. A list of bullet points will be forwarded to the Clerk to the Council for circulation prior to the meeting.

d) **Request for double socket to be installed in the Store Room at Pavilion.** Councillor Bridge raised this request on behalf of Berinsfield Football Club. The Football Club have obtained some battery operated floodlights and they would like a double socket installed in the Store Room at the Pavilion to enable them to charge the batteries. Members considered this request and agreed they would like more information about the floodlights/batteries to enable them to check whether it would be safe to charge them at the pavilion. They would also like to know where the floodlights would be stored and whether there would be any insurance implications. It was AGREED that the Clerk should contact the Chairman of Berinsfield Football Club to obtain the information and that Councillor Scate would then liaise with him with regard to the safety aspects.

e) **Oxford Academy.** Councillor Mrs. Stockford informed the meeting that she understood that later in the year children from Berinsfield who attend Oxford Academy, would have to get there on a service bus from Berinsfield, alight at Sainsbury's at Heyford Hill and then walk to Oxford Academy. The Parish Council agreed that the Clerk should write to the Head of Oxford Academy and County Councillor Robin Bennett to ask about the proposed transport arrangements for children from Berinsfield who attend Oxford Academy.

f) **Resignation.** Councillor Mrs. Rose Stockford informed the Parish Council that, with regret, she was having to resign from the Parish Council. She felt that she was not able to continue to represent residents as she would wish. Councillor Mrs. Stockford informed the meeting that she had been a member of Berinsfield Parish Council since 1986 and it was a role that she had enjoyed carrying out. The Chairman, Councillor Stuart Scott-Ely reluctantly accepted Mrs. Stockford's resignation and thanked her for all of the work she had carried out in the village during all her years as a Parish Councillor.

2. **Apologies for absence** were received from Councillors Croft and Fearneyhough.

3. **Declarations of Interest.** Councillor Scott-Ely and Councillor Chrisp declared that they are Trustees of the Berinsfield Voluntary Day Centre. Councillor Scott-Ely declared that he is the owner of Queenford Lakes.

4. **County Councillor's Report.** County Councillor Robin Bennett had provided a written report which had been circulated to all those present at the meeting. The Parish Council noted the information in the report regarding the County Councillor Priority Fund and it was agreed that the Clerk should investigate if it would be possible to make an application for a grant toward the cost of planting and maintaining trees in Berinsfield.

The contents of County Councillor Bennett's report was noted by the Parish Council.

5. **District Councillor's Report.** District Councillor Robin Bennett had provided a written report which had been circulated to all those present at the meeting. The Parish Council noted the contents of the report and that the next Garden Village Steering Group meeting would be held on 27<sup>th</sup> January, 2022.

6. **To receive and approve the Minutes of the Parish Council meeting held on 6<sup>th</sup> December, 2021.** It was AGREED that the Minutes of the Parish Council meeting held on 6<sup>th</sup> December, 2021 should be APPROVED.

7. **Casual Vacancy on Berinsfield Parish Council.** The Parish Council was informed that an application had been received from Mr. M. Light for the casual vacancy on Berinsfield Parish Council. Unfortunately Mr. Light could not be present at the meeting, but in his absence the Parish Council AGREED to co-opt Mr. Light as a member of Berinsfield Parish Council. Mr. Light will be informed of the Parish Council's decision and the relevant documents will be forwarded to him for completion.

8. **To consider planning applications and decisions.**

a) **Application No. P21/S5167/LDP** Single storey rear extension of 3 m as shown on associated drawings on South Oxfordshire District Council's website <https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S5167/LDP#exactline>. 37 Lodden Avenue, Berinsfield, Wallingford OX14 7PY. The Parish Council AGREED that South Oxfordshire District Council should be asked to refer to Class A of Part 1 of the General Permitted Development Order 2015 and should be informed that if they are considering approving this application, the Parish Council would like the

opportunity to speak to them beforehand. Due to its location, the Parish Council would like to determine which is the back and which is the front of the property.

b) **Planning decision P21/S5027/FUL** Variation of condition 2 (Approved Plans) in application P21/S0043/FUL (rear and roof extension to include front façade changes to unit 3, with replacement of a roller shutter to glazed curtain walling and canopy) to enlarge roof extension. Williams Jet Tenders Vogue Business Park, Tower Road, Berinsfield OX10 7LN. The Parish Council noted that planning permission has been granted.

9. **Community Governance Review.** The Parish Council noted the additional information provided by South Oxfordshire District Council about the proposed Community Governance Review. It also noted the information contained in the link in the agenda regarding the Berinsfield boundary and those of adjoining Parishes. It was AGREED that the Parish Council should not make any requests to South Oxfordshire District Council for changes under this Community Governance Review.

10. **Berinsfield Garden Village.** The Parish Council noted the information contained in the agenda about the bid made by South Oxfordshire District Council to Homes England for a grant for capacity funding in respect of the Berinsfield Garden Village project. It was also noted that a letter of support had been requested from Berinsfield Parish Council to be submitted with the application. Following liaison with the Chairman and Vice-Chairman, the Clerk had prepared and sent the letter to South Oxfordshire District Council. The application contained a bid in the sum of £20,000 for expenditure by Berinsfield Parish Council, which if successful, could be used for capacity expenditure.

11. **Oxfordshire County Council's Local transport and Connectivity Plan (LTCP)** The Chairman, Councillor Stuart Scott-Ely informed the meeting about the proposal made for a cycle route from Berinsfield to Cowley using the route of the Roman Road bridleway. This proposal is included in the South Oxfordshire Local Plan in conjunction with the development of 1700 houses in Berinsfield. The Parish Council noted that the consultation on the OCC Local Transport and Connectivity Plan runs until the 16<sup>th</sup> March 2022 and all documents and the survey can be found at <https://letstalk.oxfordshire.gov.uk/ltcp>. Webinars will take place on 24<sup>th</sup> January and 1<sup>st</sup> February from 7 p.m. to 8 p.m.

12. **Correspondence and Items for Information.**

a) **Application for Grant Aid.** An application had been received from Berinsfield Voluntary Day Centre for a grant towards the cost of opening the Centre on one further day each week, possibly a Monday, and to offer service users a sandwich and cake lunch. The Parish Council AGREED that a grant of £150.00 should be made to Berinsfield Voluntary Day Centre to allow them to open the Centre for an additional day each week.

Councillors Scott-Ely and Chrisp declared an interest in the grant aid application and did not take part in the discussion or vote.

b) **Oxfordshire Play Association – Berinsfield Play and Activity Day 2022.** The Parish Council noted that the Oxfordshire Play Association would be running the Berinsfield Play and Activity Day on 2<sup>nd</sup> August 2022 on the recreation ground. This is a free event open to all residents.

c) **New glass cover for the Parish Council's Clock on the Church of St. Mary and St. Berin.** The Parish Council has included funds in its budget for 2022/23 to replace the glass cover. The manufacturer, Smith of Derby has informed the Parish Council that the lead in time for the manufacture of the glass is approximately 12 weeks and therefore it was AGREED that the Clerk should be authorised to place the order for the glass so that it could be installed in April, 2022.

d) **Bench to be sited near to scented meditation garden in the Burial Ground.** The Parish Council AGREED that the Clerk should be authorised to place the order for the metal bench to be sited near to the scented meditation garden in the Burial Ground.

e) **Broadband installation by Gigaclear on land leased by the Parish Council from South Oxfordshire District Council.** The Parish Council noted that South Oxfordshire District Council had requested a letter from the Parish Council confirming its agreement for Gigaclear to install and maintain broadband installation projects on the following sites that are leased by the Parish Council :

Lay Avenue Play Area.

Open space area at Glyme Drive.

SE Fane Drive bus shelters

The letter was prepared and signed by the Clerk in consultation with the Chairman, Councillor Stuart Scott-Ely.

f) **Virtual Meetings.** The Parish Council noted the information contained in the agenda regarding a petition that is available online to lobby the Government with regard to revising its decision not to allow Town and Parish Councils to meet virtually if required.

g) **Dog Litter Bins** The Parish Council noted the information contained in the agenda about an alternative local operator who empties dog litter bins. It was AGREED that in the first instance the Clerk should contact the Parish Councils who already use the operator, to obtain their opinion on the service.

h) **Queen's Green Canopy (Minute No. 14 g of Berinsfield Parish Council's meeting held on 6<sup>th</sup> December 2021.** It was AGREED that the Clerk should be asked to purchase two 45 litre container Flowering Cherry Trees for planting on the recreation ground, together with the necessary stakes to support the trees.

i) **Improvements to BMX ramps on the recreation ground.** The Parish Council had included funding in its budget for 2021-22 to purchase soil to improve the BMX ramps on the recreation ground. Councillor Crawford had drawn up a proposed scheme and Councillors discussed this and the methods of carrying out the work. It was AGREED that further investigations should be carried out and reported to the Parish Council at its meeting on 7<sup>th</sup> February, 2022. It was anticipated that the work could take place in April/May 2022.

j) **CCTV Camera at Pavilion.** The Parish Council noted that a mobile CCTV camera has been installed at the Pavilion due to the car park being protected by a temporary fence.

13. **Statement of accounts for payment in January 2022.** It was AGREED that the statement of accounts for payment in January in the sum of £17,504.94 should be APPROVED.

14. **Date of next meeting – 7<sup>th</sup> February 2022**

