



# Berinsfield Parish Council

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**Annette Loveland  
Clerk to the Council**

4<sup>th</sup> September, 2019

To: All Members of Berinsfield Parish Council  
District Councillor Robin Bennett.  
Linda Champion, Berin Centre  
Mr. D. Eldridge  
Jackie Logan, SOHA Housing  
Caroline Wade, BIVC  
Members of the public

## **NOTICE OF MEETING**

### **BERINSFIELD NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP**

**You are invited to attend a meeting of the Berinsfield Neighbourhood Development Plan**

**Steering Group to be held on Tuesday 10<sup>th</sup> September, 2019 at 7 p.m.**

**in the Pavilion, Lay Avenue, Berinsfield, OX10 7NX**

The current Neighbourhood Development Plan can be viewed via the Parish Council website, [www.Berinsfield-pc.gov.uk](http://www.Berinsfield-pc.gov.uk)

## **AGENDA**

1. Apologies for absence.
2. Declaration of interests. Members of the NDP Steering Group are advised to make declarations of interest in respect of any personal or prejudicial interests under consideration during the meeting.
3. Election of Chairman of the Berinsfield Neighbourhood Development Plan Steering Group.
4. To receive the Minutes of the NDP Steering Group meeting held on 17<sup>th</sup> June, 2019.
5. **Terms of Reference/ Berinsfield Parish Council's Standing Orders** To review the Terms of Reference adopted by the Berinsfield NDP Steering Group in 2014, copy attached, and to consider if they are still fit for purpose or if any amendments need to be made prior to being adopted by the Steering Group. To note the information contained in Berinsfield Parish Council's Standing Orders relating to Committees and Sub-Committees (Standing Order 1)

6. **Consultants.**
  - a) To authorise the clerk to arrange meetings with potential Consultants to advise and assist the Parish Council and Steering Group, as required.
  - b) To agree the brief to be given to the Consultants.
7. **Technical Support.** To authorise the Chairman, Clerk or another Member to engage with Locality's Technical Support Consultant and to report back to the NDP Steering Group and Parish Council.
8. **Grant from Locality.** To note that a grant of £9,000 has been received by the Parish Council and is currently in the Parish Council's Deposit Account. The grant was awarded to the Parish Council to be used to engage Consultants to assist with the preparation of the NDP. The Steering Group is asked to consider if this is how it wishes to use the grant and if not, to specify how it should be used in order that an application can be made to Locality for change of use of the grant.
9. **Appointment of Spokesperson(s)** To appoint one or more Spokesperson(s) to speak on behalf of the NDP Steering Group to external stakeholders, i.e. SODC, OCC, SOHA Housing, Land Owners, Consultants etc. on the express understanding that no binding decisions can be made without the agreement of Berinsfield Parish Council.
10. **Planning for Housing.** To agree the Neighbourhood Development Plan Steering Group's position regarding planning for housing/growth above those numbers set out in the latest adopted Local Plan (Core Strategy 2027) .
11. Date of next meeting – to be agreed