

BERINSFIELD PARISH COUNCIL

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**You are summoned to attend the meeting of
Berinsfield Parish Council which will take place on
Monday 6th June 2022 at 7.15 p.m. in
The Church Hall, Wimblestraw Road, Berinsfield OX10 7LW**

1st June 2022

Annette Loveland
Clerk to the Council

AGENDA

1. Items raised by Members of the public.
2. Apologies for absence
3. Declaration of Interests. To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001
4. County Councillor's Report.
5. District Councillor's Report.
6. To receive and approve the Minutes of the Parish Council meeting held on 9th May 2022
7. To consider planning applications and decisions received to date.
 - a) **Planning application No. P22/S1922/PDH** Single storey rear extension, depth 6m Height 3.29m Height to eaves 2.79m. 73 Fane Drive, Berinsfield, OX10 7NF. The Planning Officer is currently processing this notification that seeks a determination from the District Council as to whether their prior approval is required for an extension which could be built under the new permitted development rights.

The Planning Officer is only able to consider comments from the owners/occupants of adjoining properties and is not able to take any comments about the notification from Berinsfield Parish Council.

<https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P22/S1922/PDH>
8. **Casual Vacancy on Berinsfield Parish Council.** The casual vacancy on Berinsfield Parish Council has now been advertised for fourteen working days. If an election is not called prior to 16th June, the Parish Council will be able to fill the vacancy by co-option.

9. Correspondence and Items for Information.

- a) **20 mph Speed Limit.** At the meeting of Berinsfield Parish Council held on Monday 9th May, it was agreed that Members should consider if there are any areas in Berinsfield that would benefit from having a 20 mph speed limit and that any proposals should be put forward for discussion at the next Parish Council meeting.
- b) **Oxfordshire Code of Conduct.** Mr. Patrick Arran, the Head of Legal and Democratic & Monitoring Officer at South Oxfordshire and Vale of White Horse District Councils has informed the Parish Council that the Oxfordshire Secretaries and Monitoring Officers Group have recently agreed a model Code of Conduct to be applied on a countywide basis which is intended to provide consistency across all tiers of Local Government. The South Oxfordshire and Vale District Council adopted the model Code of Conduct immediately and Mr. Arran is now formally recommending that the Parish Council adopts the Code of Conduct at the earliest opportunity. This would ensure that all Oxfordshire Councillors are covered by the same Code of Conduct.

A copy of the Oxfordshire Code of Conduct has been circulated electronically to all Members and hard copies of the document will be available at the Parish Council meeting. The Parish Council is asked to review the Oxfordshire Councils' Councillor Code of Conduct 2022 with a view to adopting it for use by the Parish Council.

- c) **Neighbouring Parish Council Joint Committee** Councillor Scott-Ely will report to the Parish Council on his attendance at the virtual meeting of the NPC Joint Committee meeting on 19th May, 2022. The Parish Councils that are members of the NPC Joint Committee make a financial contribution to the Committee. The Parish Council is asked to consider if it feels it would be beneficial to join the Committee and if so, whether a financial contribution could be made during 2022.
- d) **Briefing on Oxford Transport Plans.** County Council Transport Planning Officers would like to meet representatives of Parish and Town Councils and Parish Meetings to talk about transport plans for Oxford, including the wider city centre zero emission zone, new traffic filters and a city wide workplace parking levy. The plans were launched earlier this year and details are available on <https://www.oxfordshire.gov.uk/residents/roads-and-transport/connecting-oxfordshire/core-transport-schemes>. There will be two virtual meetings, via Teams, on the following dates :-

17.30 - 18.30 7th June
09.00 - 10.30 8th June

The Parish Council is asked to nominate two people from Berinsfield are invited to attend a briefing. The link to the meeting will be sent direct to the nominated persons.

- e) **Financial Controls.** Following reports in the local press about the prosecution of a Clerk for fraud, The Oxfordshire Association of Local Councils has recommended that Parish Councils should have a discussion about improving internal control mechanisms. The Association also suggest talking to the Internal Auditor. The Parish Council has recently accepted the recommendations of the Internal Auditor following the internal audit of the 2021/22 accounts and where appropriate the recommendations are being implemented.

One of the recommendations made by the Internal Auditor was to appoint a Councillor responsible for internal financial controls. The Parish Council is asked to appoint a Councillor who will be responsible for internal financial controls. A copy of the suggested internal controls policy will be available at the meeting. With effect from 6th June, 2022, copies of the Parish Council's latest bank statements will be made available for inspection at all Parish Council meetings.

f) **South Oxfordshire Councillors Grant Scheme.** South Oxfordshire District Council has launched a new round of funding from the Councillor Community Grants scheme. Applicants are being encouraged to think about funding for projects that would contribute to the District Council's Corporate Plan priorities, to protect and restore the natural world, take action on the climate emergency and improve economic and community wellbeing. Each South Oxfordshire ward has up to £5,000 per District Councillor to award for projects or services that offer community benefits to their residents. The Parish Council is asked to consider if any of its proposed projects would meet the criteria for the South Oxfordshire Councillors Grant Scheme.

10. Statement of Accounts for payment in June, to be circulated at the meeting.

11. To inspect the Parish Council's bank statements

12. Items for report to Chairman

13. Date of next Parish Council Meeting - 4th July, 2022