

BERINSFIELD PARISH COUNCIL

Clerk to the Council : Annette Loveland
Highsett, Alchester Road, Chesterton, Bicester, Oxon, OX26 1UN
Tel : 01869 354135 e.mail : Clerk@Berinsfield-pc.gov.uk
website : www.Berinsfield-pc.gov.uk

**You are summoned to attend the meeting of
Berinsfield Parish Council which will take place on
Monday 10th January, 2022 in the
The Church Hall, Wimplestraw Road, Berinsfield OX10 7LW**

To: Members of the Public

There will be limited space in the Church Hall so if you wish to attend please contact the Clerk to reserve a place.

3rd January, 2022

Annette Loveland
Clerk to the Council

AGENDA

1. Items raised by Members of the public.
2. Apologies for absence
3. Declaration of Interests. To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001
4. County Councillor's Report.
5. District Councillor's Report.
6. To receive and approve the Minutes of the Parish Council meeting held on 6th December, 2021.
7. **Casual Vacancy on Berinsfield Parish Council.** To consider applications from eligible persons to fill the casual vacancy on Berinsfield Parish Council
8. To consider planning applications and decisions received to date
 - a) Application No. P21/S5167/LDP Single storey rear extension of 3 m as shown on associated drawings on South Oxfordshire District Council's website
<https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S5167/LDP#exactline>. 37 Lodden Avenue, Berinsfield, Wallingford OX14 7PY
9. **Community Governance Review.** At the meeting of Berinsfield Parish Council held on 6th December, 2021 the Parish Council agreed that a meeting should be requested with Officers from South Oxfordshire District Council to obtain further information about altering existing boundaries of a Parish. To date South Oxfordshire District Council has not agreed to a meeting, but has informed the Parish Council that all proposals would be subject to

consultation, including consulting households directly impacted by any proposal. They also advise that any boundary change proposals should be discussed with neighbouring parishes. A copy of the guidance on community governance reviews can be found at: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/8312/1527635.pdf

A plan showing the Berinsfield Parish boundary together with those of neighbouring parishes, can be found at:

<https://oxfordshire.maps.arcgis.com/apps/webappviewer/index.html?id=242cf7dfe3164d358a5429832fdf27b3> and ticking the box for Admin areas-Parish.

The Community Governance Review covers the following issues :

- Altering the existing boundary of a Parish.
- Creating, merging or abolishing Parishes.
- Changing the name of existing Parishes.
- The electoral arrangements for Parishes (e.g. how many Parish Councillors are required and Parish warding).
- Grouping Parishes under a common Parish Council, or de-grouping Parishes
- The “style” of a Parish (enabling an area to be known as a town, community, neighbourhood or village rather than a Parish)

The guidance is that principal Councils should undertake Community Governance Reviews every 10 -15 years. South Oxfordshire District Council undertook an extensive district wide review in 2013/14 and a further review of specific areas/issues in 2017/18. They have agreed to undertake a community governance review every four years with changes agreed for implementation at the next scheduled Parish elections, in this case 2023.

The Parish Council is asked if it wishes to make a request to South Oxfordshire District Council for matters to be considered. Requests should be submitted with supporting evidence by 21st January 2022.

10. **Berinsfield Garden Village** The Garden Village Team Leader informed the Parish Council on 13th December, 2021 that he was preparing a bid to Homes England requesting a grant for capacity funding towards expenditure made in respect of the Berinsfield Garden Village project and he was proposing to include a bid sum of £20,000 for expenditure by Berinsfield Parish Council which could be used for capacity expenditure, i.e. staff salaries, consultants’ fees etc.) The closing date for submission was 17th December, 2021 and in view of time constraints, the Clerk liaised with the Chairman and Vice-Chairman of the Parish Council and it was agreed that South Oxfordshire District Council should be informed that the Parish Council were in agreement with the proposal and a letter of support for the bid was written on behalf of the Parish Council to accompany the application.
11. **Oxfordshire County Council’s Local Transport and Connectivity Plan (LTCP)** The Oxfordshire County Council’s LTCP and supporting strategies for freight, active travel and innovation were approved by the County Council’s cabinet on 19th October, 2021 for public consultation. The documents that were approved by cabinet can be found at <https://mycouncil.oxfordshire.gov.uk/mgAi.aspx?ID=24140#mgDocuments>. The consultation will commence on 5th January until 16th March, 2022 (link to follow). Oxfordshire County Council will be hosting webinars for Town and Parish Councils on 24th January and 1st February from 7 p.m. to 8 p.m. (link to follow). Following the consultation a summary of the responses received will be produced and amendments will be made based on the feedback before the final versions are presented for adoption by the County Council.

12. **Correspondence and Items for Information.**

- a) **Application for Grant Aid.** An application for grant aid has been received from Berinsfield Voluntary Day Centre. The grant is required to allow the Day Centre to open one further day each week, possibly a Monday and to offer service users a sandwich and cake lunch. It is estimated that the sandwich and cake lunch would cost £20.00 for the first week and thereafter £10.00 per week. The Parish Council is asked to note that there is a balance of £150.00 left in the grant aid budget for the year 2021-22.
- b) **Oxfordshire Play Association – Berinsfield Play and Activity Day 2022. 2nd August 2022.** At its meeting held on 6th December, 2021 the Parish Council agreed that the Oxfordshire Play Association could hold its free play and activity day on the recreation ground in Berinsfield and use the facilities in the pavilion free of charge. It has now been confirmed that the play and activity day will be held on 2nd August, 2022.
- c) **New glass cover for the Parish Council’s Clock on the Church of St. Mary & St. Berin.** The Parish Council has agreed to include the sum of £1938.00 in its budget for 2022-23 to replace the glass cover over the clock. The manufacturers of the clock, Smith of Derby, have informed the Parish Council that the lead time for the manufacture of the glass cover is approximately 12 weeks and the Parish Council is asked if it will authorise the Clerk to place the order during January 2022 in order that the glass can be replaced in April 2022.
- d) **Bench to be sited near to scented meditation garden in the Burial Ground.** A small selection of scented plants have been planted in the scented meditation garden in the Burial Ground. The scented meditation garden was requested by residents during the consultation as to how the Solar Farm funds should be used. The Parish Council suggested that a bench should be sited near to the scented meditation garden. The Parish Council has already purchased some Branson metal benches and is now asked if it is in agreement that a further Branson bench should be purchased and installed by the scented meditation garden. <https://www.bransonleisure.com/product/greensted/>

13. Statement of Accounts for payment in January 2022, to be circulated at the meeting.

14. Items for report to Chairman

15. Date of next Parish Council Meeting - 7th February 2022