

BERINSFIELD PARISH COUNCIL

Clerk to the Council: Alex Marasco

Berinsfield PC, PO Box 4987, Swindon DO, SN3 9GQ

Tel: 07491152091 Email: clerk@berinsfield-pc.gov.uk Website: www.berinsfield-pc.gov.uk

**You are summoned to attend the meeting of
Berinsfield Parish Council which will take place on
Monday 3rd November 2025 at 7.15pm in
The Pavilion, Lay Avenue, Berinsfield, OX10 7NX**

29th October 2025

Alex Marasco
Clerk to the Council

AGENDA

1. **Items raised by members of the public.**
2. **Apologies for absence.**
3. **Declaration of Interests.** To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.
4. **County Councillor's Report.**
5. **District Councillor's Report.**
6. **Architect Pavilion Feasibility Presentation.** LAPD Architects that have been commissioned to look at potential plans for extending Berinsfield Sports Pavilion, will be in attendance to present the three feasibility studies that they have produced.
7. **To receive and approve the Minutes of the Parish Council meeting held on 6th October 2025.**
8. **To receive and approve the Minutes of the Finance Committee meeting held on 15th October 2025.**
9. **To consider planning applications and decisions received to date (if any).**
 - a) P25/S3006/HH - 18 Shadwell Road, Berinsfield, OX10 7PN - Demolition of existing lean to structure and erection of side extension and erection of timber storage building.
10. **Abbey Wood Spinney.** To receive an update on the progress of the Abbey Woods Spinney scheme and any information arising between meetings.
 - a) Despite going to other companies for quotes, the Clerk is still only able to source one quote for the works to Phase 2 of Abbey Wood Spinney, presented to the Parish Council in September.
11. **District and County Councillor Grant Schemes.** To further consider any causes for which a grant from District Councillor Bennett or County Councillor Jones, could be applied for.
12. **Berifest 2026.** To receive an update on enquiries by the Clerk on interest in Berifest 2026.

- a) The Clerk and Cllr Bridge had a meeting with representatives of the Youth Centre that would like to take this forward and work with the Parish Council or lead on it.
13. **Remembrance Day 2025.** To note the details of Remembrance Day service being held at 10.45am at the war memorial on 9th November 2025 and led by the Church of St Mary and St Berin.
14. **The Pavilion.**
- a) To consider a draft contract between the Parish Council and A&W Grounds for the management of the Pavilion.
- b) To consider an offer from Grundon to swap the 660L bin for a 1100L bin at the same price. Alternatively to give 6 months notice to Grundon and move to Biffa.
- c) Repairs to two toilets in the changing rooms have been made, one toilet still awaiting repairs.
- d) Further repairs to the alarm system are needed. The Parish Council is asked to consider a quote for the repairs for £395.10.
- e) To consider the approval of artwork and cost for a sign to be installed on the railings at the Pavilion.
15. **Tree Maintenance at Wimplestraw Road.** To consider the approval of taking up the low hanging trees on Wimplestraw Road near Kennett Close.
16. **Damage and Vandalism.** To receive details of damage and vandalism along with associated costs across Parish Council assets.
17. **Open Spaces Committee.** To set a date for the next meeting of the Open Spaces Committee.
18. **Christmas Lights.** To make a decision on the provision of Christmas Lights for 2025.
- a) A quotation has been obtained for the installation and maintenance of Christmas Lights that was previously managed by a resident volunteer. A cost of £750.00 is shown on the quote.
19. **Village Map.** To consider approval of final proof of the Village Map.
20. **Health and Wellbeing Grants Scheme.** To receive information from SODC Garden Village team regarding the upcoming round of Health and Wellbeing grants.
21. **Vacancy on Berinsfield Parish Council.** To receive an update from the Clerk on the outcome of the notice period for a casual vacancy.
22. **Dates of 2026 Meetings.** To set the dates for the meetings of the Parish Council in the calendar year of 2026.
23. **Correspondence and items for information.**
24. **Statement of Accounts for payment in October.** To be circulated at the meeting.
25. **Bank Statements.** To inspect the balances on the bank statements for the Parish Council's three accounts and to sign the reconciliation.

26. **Items for report to Chair.**
27. **Date of next ordinary Parish Council Meeting – 1st December 2025.**