

# BERINSFIELD PARISH COUNCIL

Clerk to the Council : Annette Loveland  
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**You are summoned to attend the meeting of  
Berinsfield Parish Council which will take place on  
Monday 4<sup>th</sup> November, 2024 at 7.15 p.m. in  
The Church Hall, Wimblestraw Road, Berinsfield OX10 7LW**

24<sup>th</sup> October, 2024

Annette Loveland  
Clerk to the Council

## AGENDA

1. Items raised by Members of the public.
2. Apologies for absence
3. Declaration of Interests. To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001
4. County Councillor's Report.
5. District Councillor's Report.
6. To receive and approve the Minutes and confidential Minutes of the Parish Council meeting held on 7<sup>th</sup> October, 2024.
7. To consider planning applications and decisions received to date. (if any)
8. **UK SPF Funding for Berinsfield. Design and construction of a new pump track. Design and construction of an extension to the existing skateboard park. Repairs to the existing skateboard park.** The Parish Council is asked to consider an amendment to the payment schedule currently contained in the contract for the construction of the pump track. The contract document has not yet been signed and therefore can be amended.

Current payment schedule :	30% initial deposit	£29,700
	65% substantial completion	£64,350
	5% release of retention/final	
	Inspection (6 months later)	£4,950

Proposed amendment :	40% initial deposit	£39,000
	40% mobilisation	£39,600
	10% week two of construction	£9,900
	10% completion (after handover)	£9,900

9. **Abbey Woods Spinney.** To receive an update on the progress of the Abbey Woods Spinney scheme.
10. **Berinsfield Community Insight Enhancing Health and Wellbeing Grant Scheme.** The grant scheme is now open for applications and details can be found at <https://www.southoxon.gov.uk/south-oxfordshire-district-council/business-and-economy/garden-communities/berinsfield-garden-village/berinsfield-health-and-wellbeing-grant/> Applications should be submitted to [Clerk@berinsfield-pc.gov.uk](mailto:Clerk@berinsfield-pc.gov.uk) and [Berinsfieldgv@southandvale.gov.uk](mailto:Berinsfieldgv@southandvale.gov.uk). The closing date for applications is 11<sup>th</sup> November, 2024.
11. **Correspondence and items for information.**
  - a) **Allotment Hedge** (Minute No. 14 (g) The quotation to cut the outside of the allotment hedge has now been received in the sum of £300.00 plus VAT. The Parish Council is asked to approve this quotation. It will be necessary for all vehicles to be removed from the parking area adjacent to the allotment hedge to facilitate this work being carried out.
  - b) **Flooding at the junction of Kennet Close/Fane Drive/Wimblestraw Road, Berinsfield.** An application has been made to Oxfordshire County Council for the Parish Council to have some warning signs to be kept at the pavilion for use should there be a recurrence of the flooding at the junction of Kennet Close/Fane Drive/Wimblestraw Road or any other location in the village. Oxfordshire County Council has issued a protocol for Parish Council's regarding the use of signs. Flood signs can only be erected to warn motorists that a road may be restricted due to flood waters. If a road becomes impassable, then and only then can a Road Closed sign and cones be put out. If Road Closed signs are put out, the County Council has to be informed as they need to issue a Temporary Traffic Regulation Order. All signs have to be weighed down with sandbags and checked regularly. The Parish Council is asked to discuss who should be responsible for deciding when signs are put out and who should be authorised to do it. Once agreed, the information will be included in the Parish Council's emergency plan.
  - c) **Traffic Regulation Notice, Road Traffic Regulation Act 1984.** Oxfordshire County Council has given notice that the A4074 (PSD) Site 48 will be closed for two nights on 7<sup>th</sup> and 8<sup>th</sup> November from 20.00 hrs until 0.600 hrs to carry out carriageway patching work. Limited access will be maintained for local buses, emergency service vehicles and for frontages within the closed section of road, subject to the progress of the works. Suggested alternative route via a combination of B4015 – A415 and vice-versa.
  - d) **Service of Remembrance.** The Service of Remembrance will be held on Sunday 10<sup>th</sup> November, 2024 at 10.45 a.m. at the War Memorial. There will be visitors from America attending who had family members stationed at Mount Farm during World War II.
  - e) **Schedule of dates for Parish Council meetings for 2025.** To consider the attached draft schedule of meetings for 2025.
12. **Statement of Accounts for payment in November,** to be circulated at the meeting.
13. **Bank Statements.** To inspect the balances on the bank statements for the Parish Council's three accounts and to sign the reconciliation.
14. Items for report to Chairman
15. **Date of next Parish Council Meeting** - 2<sup>nd</sup> December, 2024

