

BERINSFIELD PARISH COUNCIL

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**You are summoned to attend the meeting of
Berinsfield Parish Council which will take place on
Monday 3rd June, 2024 at 7.15 p.m. in
The Church Hall, Wimblestraw Road, Berinsfield OX10 7LW**

23rd May, 2024

Annette Loveland
Clerk to the Council

AGENDA

1. Items raised by Members of the public.
2. Apologies for absence
3. Declaration of Interests. To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001
4. County Councillor's Report.
5. District Councillor's Report.
6. To receive and approve the Minutes of the Parish Council meeting held on 13th May, 2024
7. To consider planning applications and decisions received to date.
 - a) **Planning application P24/S1590/HH** Proposed orangery style extension to rear elevation, 6 Bullingdon Avenue, Berinsfield, OX10 7PL
<https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P24/S1590/HH>
 - b) **Planning decision P24/S0483/FUL** Proposed community café (transport statement and amended access plan received 25.4.24). The Berin Centre, Wimblestraw Road, Berinsfield OX10 7LZ The Parish Council is asked to note that planning permission has been granted.
<https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P24/S0483/FUL>
8. **Casual Vacancy on Berinsfield Parish Council** South Oxfordshire District Council has informed the Parish Council that the statutory period of notice for an election to be called will not end until 5th June, 2024. If an election is not called, the Parish Council will not be able to co-opt a new member until the Parish Council meeting to be held on the 1st July, 2024.

9. **Berinsfield Parish Council Accounts 2023-24** Rachel Brown, the Internal Auditor appointed by the Parish Council has completed the internal audit and signed the relevant section in the Annual Governance and Accountability Return 2023/24. A copy of the Annual Governance and Accountability Return 2023/24 is attached to the agenda for Members' information and the Parish Council is asked to authorise the Chairman and Clerk to sign this on behalf of the Parish Council, prior to its submission to Moore, UK the external auditors.

The Internal Auditor has also prepared an annual internal audit report and a copy is attached to the agenda for Members' attention and information.

Notice of Public Rights. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates between the dates of 3rd June, 2024 and 12th July, 2024. Notices are posted on the notice boards and on the Parish Council's website, www.berinsfield-pc.gov.uk.

10. **UK SPF Funding for Berinsfield. Design and construction of a new pump track. Design and construction of an extension to the existing skateboard park. Repairs to the existing skateboard park.**

a) With the assistance of Hendriette Knouwds, Garden Communities Project Manager at South Oxfordshire District Council, tender documents have been sent to four contractors to ask them to quote for the works to design and construct the pump track, to design and construct an extension to the existing skateboard park, to repair the existing skateboard park. The closing date for receipt of the completed tenders is 5th June, 2024.

b) **Allotments, Playing Fields, Open Spaces, Burial Ground and Skateboard Park Committee.** In order to meet the timetable for the design and construction of a new pump track, design and construction of an extension to the existing skateboard park, repairs to the existing skateboard park, the Parish Council is asked to delegate the decision to appoint a contractor to carry out the works to the members of the Allotments, Playing Fields, Open Spaces, Burial Ground and Skateboard Park Committee. If the Parish Council is in agreement with delegating the decision to appoint a contractor, it is asked to consider calling a meeting of the Allotments, Playing Fields, Open Spaces, Burial Ground and Skateboard Park Committee on Monday 10th June, 2024 at 7 p.m. in the Pavilion, Lay Avenue, Berinsfield.

11. **Abbey Woods Spinney, Berinsfield. Creation of a Forest School. (Minute No. 13 of the meeting of the Parish Council held on 13th May, 2024.)** The Parish Council is still awaiting further information from South Oxfordshire District Council with regard to their proposal to create a Forest School in Abbey Woods Spinney.

12. **Applications for grant aid.**

a) **Berinsfield Village Fete.** Berry Youth Centre have agreed to organise the village fete in Berinsfield on Saturday 13th July, 2024. They have asked the Parish Council if it would be possible to apply for a grant of £200 - £250 in order to hire the following equipment for the fete :-

Inflatable football dart board, tug of war, sumo , crazy golf course and other lawn activities

The equipment will be manned by volunteers. The Parish Council is asked to consider this application for a grant to provide activities at the village fete.

13. **Correspondence and Items for Information.**

a) **Installation of drainage in the recreation ground at the rear of the Abbey Sports Centre, Berinsfield. Application for CIL funding.** The Parish Council has now been given access to the application forms to apply for a grant from the CIL scheme and the application will be submitted prior to the closing date of 28th June, 2024.

b) **Community Café at the Berin Centre, Berinsfield.** The Director of the Berin Centre has informed the Parish Council that planning permission has been granted to construct the Community Café at the Berin Centre. The Berin Centre is still raising the funds required to complete the build and are in the process of applying for CIL funding. They would like to be able to demonstrate in their application that the various partners and surrounding communities are supportive of the plans for the Café. The Parish Council has been asked if it would be prepared to write a short statement of support that could be included in the CIL application.

c) **D-Day- 80th Anniversary. 6th June, 2024 at 9.15 p.m.** A beacon will be lit at the War Memorial, Wimblestraw Road, Berinsfield at 9.15 p.m. on 6th June, 2024. All residents are welcome to attend.

14. Statement of Accounts for payment in June, to be circulated at the meeting.

15. To inspect the balances on the bank statements for the Parish Council's three accounts and to sign the reconciliations, if available.

16. Items for report to Chairman

17. Date of next Parish Council Meeting - 1st July, 2024