

# BERINSFIELD PARISH COUNCIL

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**You are summoned to attend the meeting of  
Berinsfield Parish Council which will take place on  
Monday 4<sup>th</sup> March, 2024 at 7.15 p.m. in  
The Church Hall, Wimblestraw Road, Berinsfield OX10 7LW**

25<sup>th</sup> February, 2024

Annette Loveland  
Clerk to the Council

## AGENDA

1. Items raised by Members of the public.
  - a) To receive questions from Members of the Public present at the meeting.
  - b) To welcome Abigail Brown, Arts Development Officer, from South Oxfordshire District Council. Abigail will make a presentation about a UKSF funded arts project with Fusion Arts.
  - c) To welcome Hendriette Knouwds, Garden Communities Project Manager from South Oxfordshire District Council who will speak about green spaces in Berinsfield.
  - d) To welcome Sarah Wilson, Locality Lead – Wallingford, and Mr. Craig Dransfield Head of Development from SOHA Housing to give an update on SOHA Housing's projects in Berinsfield.
2. Apologies for absence
3. Declaration of Interests. To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001
4. County Councillor's Report.
5. District Councillor's Report.
6. To receive and approve the Minutes of the meeting of Berinsfield Parish Council held on 5<sup>th</sup> February 2024
7. **Casual Vacancy on Berinsfield Parish Council.** The Casual Vacancy is currently being advertised with a view to co-opting an eligible person as a Member of the Parish Council. The Parish Council to consider applications to fill the vacancy, if any. If no application have been received, the Parish Council will continue to advertise the vacancy.

8. To consider planning applications and decisions received to date.
- a) Planning application No. P24/S0453/FUL Revised access track and entrance splay to building and hard standing permitted by P20/S4020/FUL. Field at Wally Corner, Dorchester Road, Berinsfield.  
<https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P24/S0453/FUL>
- b) Planning application No. P24/SO483/FUL Proposed community café, The Berin Centre, Wimblestraw Road, Berinsfield OX10 7LZ  
<https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P24/S0483/FUL>
9. **Lease at the former Abbey School Site, Berinsfield, between Oxfordshire County Council and Berinsfield Parish Council.** The Parish Council is asked to note that the Lease for the land at the former Abbey School Site, Berinsfield has now been completed at a peppercorn rent and will expire on 6<sup>th</sup> October 2103. The Parish Council's Solicitor has applied to register the transaction with the Land Registry, but due to the Land Registry's backlog of work, this may take some time to take place.
10. **Berinsfield Neighbourhood Development Plan.** To consider the revised draft Berinsfield Neighbourhood Development Plan and Consultation Statement. Copies have been circulated electronically and a hard copy will be available at the Parish Council meeting.
11. Correspondence and Items for information.
- a) **Public Transport Representatives meeting.** The next Public Transport Representatives meeting will be held on Tuesday 19<sup>th</sup> March, 2024 via Microsoft Teams. The Parish Council does not currently have a nominated PTR, therefore if you are able to attend, please contact the Clerk to obtain the link to the meeting.
- b) **CIL Grant Fund Pilot Scheme for local infrastructure.** South Oxfordshire District Council have launched a new grant scheme called the Community Infrastructure Levy (CIL) Grant Fund. Town and Parish Councils and not for profit community groups and organisations are able to bid for between £75,000 and £250,000 for a wide range of infrastructure to support existing or planned future growth in the District. Eligible projects include :-
- Provision of new, or improvement of access to existing publicly accessible open space.
  - Enhancement of existing publicly accessible open space to provide alternative provision
  - Provision of, or improved accessibility to active transport routes
  - Flood alleviation schemes
  - Provision of outdoor gym or accessible play equipment.
- Details of the scheme have been forwarded electronically to all Members of the Parish Council. The Parish Council is asked to consider if it would like to consider submitting an expression of interest for funding before 1<sup>st</sup> April, 2024.
- c) **Flooding in the Burial Ground** Unfortunately due to the amount of rainfall during February, there have been incidents of flooding in the Burial Ground. There has been flooding in the areas where Burials are not taking place, but due to the water running into the Burial Ground from the fields to the rear of the site, there has also been flooding of the peripheral path and the area where the cremation plots are located. The Parish Council is asked to consider if there any temporary measures that could be implemented to try and resolve the surface water flooding prior to the development of the Mount Farm site.

d) **Rugby Pitch.** The Chairman met with the Contractor who has been awarded the works to carry out the Spring renovations of the football pitches on the recreation ground on Thursday 22<sup>nd</sup> February with a view to obtaining advice as to whether any action could be taken to improve the surface of the new rugby pitch. The initial advice is that a site survey would be required. The Clerk has forwarded a copy of the feasibility study carried out by STRI in 2003 prior to the drainage being installed in the football pitch located at the rear of the Abbey Sports Centre to the Contractor and, subject to his response, further information will be reported at the Parish Council meeting.

e) **Berinsfield Fete 2024.** The Parish Council has been informed by Berry Youth Centre that it would like to hold the fete on Saturday 13<sup>th</sup> July, 2024. The Parish Council is asked to confirm that it is in agreement with this subject to Berry Youth Centre making the appropriate booking to use the recreation ground and confirming their acceptance of the terms of hire. There will be no charge for the use of the recreation ground.

f) **Oxfordshire County Council Traffic Regulation Notice, Road Traffic Regulation Act 1984.** The Parish Council is asked to note that notice has been given pursuant to Section 14(2) of the Road Traffic Regulation Act 1984, that Oxfordshire County Council temporarily prohibits the use of and waiting on the highway by all motor vehicles

Location : Berinsfield, Wimblestraw Road and Burcot Lane.  
Reason : To facilitate surface dressing works  
Duration: Starting on 15<sup>th</sup> April – 18<sup>th</sup> April, 2024 05.00 until 18.00  
Access : Limited access will be maintained for emergency service vehicles and for Frontages within the closed section of road, subject to the progress of the works.

g) **Parking at the pavilion on match days.** A resident has brought to the Parish Council's attention that players and spectators who are not able to get into the pavilion car park are sometimes parking in front of the properties in Lay Avenue that face the recreation ground. There is a small access road in front of the properties and there are driveways leading from it for residents' use. The Parish Council is asked if it can consider ways in which the access road can be kept clear for residents, such as placing cones or a temporary barrier across it on match days. Due to the fact that the properties are in close proximity to the pitch area, the resident also reported incidents of anti-social behavior from spectators at times. The Chairman of the Football Club has been informed about the problem.

12. Statement of Accounts for payment in March to be circulated at the meeting.
- 13 To review the bank statements for February the Parish Council's accounts
- 14 Items for report to Chairman
15. Date of next Parish Council Meeting - 8<sup>th</sup> April, 2024