



BERINSFIELD PARISH COUNCIL

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**You are summoned to attend the meeting of
Berinsfield Parish Council which will take place on
Monday 6th March, 2023 at 7.15 p.m.
In the Church Hall, Wimblestraw Road, Berinsfield OX10 7LW**

27th February, 2023

Annette Loveland
Clerk to the Council

AGENDA

1. Items raised by Members of the public.
 - a) **Vision for Berinsfield Garden Village Engagement Process** Presentation by a representative from JTP regarding the proposed master plan for Berinsfield and Mount Farm.
 - b) Other items raised by members of the public.
2. Apologies for absence
3. Declaration of Interests. To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Council's (Model Code of Conduct) Order 2022.
4. County Councillor's Report.
5. District Councillor's Report.
6. To receive and approve the Minutes of the Parish Council meeting held on 6th February, 2023
7. To consider planning applications and decisions received to date
8. **Berinsfield Neighbourhood Development Plan.** To receive an update on the Berinsfield Neighbourhood Development Plan.

- 9 **Conditions of hire for the recreation ground, Lay Avenue, Berinsfield.** To consider the draft terms and conditions of hire for the recreation ground (copy attached). The Parish Council is asked to note that unless alcohol is sold on the recreation ground at the event or there is regulated entertainment taking place, Temporary Event Notices will not required for :-

The village fete
The classic car show
Football tournaments.

Beri-fest. A licence may be required depending on whether there is a charge for any alcohol either directly or indirectly through a ticket sale and whether the proposed music is taking place on a licensed premises or not.

10. Correspondence and Items for Information.

- a) Use of recreation ground. The Parish Council is asked to consider the following requests to use the recreation ground :-
- i) Boys' football tournament on 19th and 20th August, 2023
 - ii) Adult sports day – organised by Berin Centre, date to be confirmed. A request has been received to use an area of the recreation ground at the rear of the Sports Centre for an adult sports day. A track would need to be marked out and a P.A. system would be used.
- b) Village Fete, 24th June, 2023. The Vice-Chairman and Clerk have met with the lady who would like to organise the fete. She would like to raise funds for SSNAP and Ronald McDonald House, but is happy for village organisations to participate in the fete to raise their own funds. Any organisations or individuals who wish to participate in the fete are asked to contact the Clerk to the Council in order that they can be put in touch with the organiser.
- c) Parish Council's notice board. The Manager of Berinsfield Health Centre has agreed that the Parish Council's notice board, which is currently in the front garden of the former Berinsfield Information and Volunteer Centre in Fane Drive can be re-located to the area behind the metal bench outside the Health Centre. The Parish Council had also considered re-locating the notice board to the open space adjacent to Abbey Woods Close. The Parish Council is asked to consider which site would be most suitable for the notice board.
- d) Burcot and Clifton Hampden Neighbourhood Development Plan and Order The Parish Council is asked to note that comments can be made on the Burcot and Clifton Hampden Neighbourhood Development Plan and Order from 21st February until 11th April, 2023. The Neighbourhood Development Order is to grant planning permission for a new GP surgery, 17 new houses, including four affordable houses, an extension to the village hall, additional parking and a new burial ground, located on two sites in the centre of the village of Clifton Hampden. Details can be found on the South Oxfordshire District Council website [Burcot and Clifton Hampden Neighbourhood Development Order](#) page. The Parish Council is asked if it wishes to make comments on the Plan or Order.

- e) **Oxfordshire County Council tree planting.** Further to Minute No. 7(g) of the Minutes of the Parish Council meeting held on 6th February, 2023, the Clerk contacted Reverend Teresa Stewart-Sykes to inform her of the proposal to plant an Oak tree in the highway verge close to the Church of St. Mary and St. Berin. In view of the problems previously encountered at the Church with regards to trees having to be removed due to root intrusion, she referred this matter to the Church Architect. Oxfordshire County Council were informed of this and have now agreed to plant the Oak tree in the highway verge at Kennett Close where there are already some large trees.
- f) **Consultation project.** The Parish Council has been contacted by a young lady who is currently working on a project that aims to develop recommendations for Local Authorities and Parish Councils about how to reach and engage with young people aged 18 – 25 years in consultations. The project is commissioned by Future Transport Visions Group and for the final phase of her research she is looking to discuss the findings with people who are running or have run consultations to see if the findings are useful/relevant in their context. Would the Parish Council be interested in liaising with her about her project.
- g) **Riverside Counselling.** Riverside Counselling will be running some Cuppa and Chat sessions in the Berin Centre in March. Further details will be available at the Parish Council meeting.
- h) **Postal address for properties in Drayton Road, Berinsfield.** Minute No. 8c of the Minutes of the meeting held on 9th January, 2023. Further to the information contained in Minute No. 8c from South Oxfordshire District Council, the following information has been received from Royal Mail:-

“It all depends on the addressing and how mail is delivered to the address. As the Local Authority addressed this property as Drayton Road, the delivery address is :- Drayton Road, Dorchester-on-Thames, Wallingford OX10 7PQ.

Royal Mail don't currently list Burcot Lane in either Dorchester-on-Thames or Berinsfield so do not yet know what postcode sector that would come under. Royal Mail sectors are not always the same as the parish boundaries so they can differ from each other.”

In view of the above information, would the Parish Council like the Clerk to pursue this matter with South Oxfordshire District Council again?

- 11. Statement of Accounts for payment in March, to be circulated at the meeting.
- 12. To review the bank statements for the Parish Council's accounts.
- 13. Items for report to Chairman
- 14. Date of next Parish Council Meeting - 4th April, 2023
- 15. **Confidential items.** In view of the confidential nature of the following items, the press and members of the public are asked to leave the meeting.
 - a) **To consider quotation for Burial Ground Improvements**
 - b) **Provision of solar panels on the roof of the pavilion.**

