

RACHEL BROWN



Parish Council Audit

Rachel Brown, Internal Auditor

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Annette Loveland

Berinsfield Parish Council

BY EMAIL to: clerk@berinsfield-pc.gov.uk

19th May 2024

Dear Annette

Internal Audit 2023/24

Following our recent meeting, I am pleased to enclose the annual internal audit report 2023/24 for Berinsfield Parish Council.

Please share this report with the council and ensure that the recommendations are reviewed at the next available opportunity, to support and inform members considering the council's response to the Annual Governance Statement.

The council should minute the review and actions planned from the matters raised in the internal audit report.

Thank you very much for your time and support while completing this internal audit. I hope the report is helpful to the council and enclose an invoice for the work completed, as agreed in the letter of engagement.

Please let me know if you have any queries.

Yours sincerely

A handwritten signature in black ink that reads "R Brown".

Rachel Brown