

BERINSFIELD PARISH COUNCIL

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**You are summoned to attend the meeting of
Berinsfield Parish Council which will take place on
Monday 6th September, 2021 at 7.15 p.m. in
The Church Hall, Wimplestraw Road, Berinsfield OX10 7LW**

To: Members of the Public

There will be limited space in the Church Hall so if you wish to attend please contact the Clerk to reserve a place.

26th August, 2021

Annette Loveland
Clerk to the Council

AGENDA

1. Items raised by Members of the public.
2. Apologies for absence
3. Declaration of Interests. To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001
4. County Councillor's Report.
5. District Councillor's Report.
6. To receive and approve the Minutes of the Parish Council meeting held on 2nd August, 2021.
7. **To consider planning applications and decisions received to date.**
 - a) **Planning Application No. P21/S3307/FUL Installation of extra parking, Russell Jackson Close, Berinsfield OX10 7NW**
<https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S3307/FUL>
 - b) **Planning Application No. P21/S3308/FUL Construction of a new parking area, land adjacent to 1 Westcroft Berinsfield OX10 7NL**
<https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S3308/FUL>
 - c) **Planning Application P21/S3502/DIS The Berin Centre, Wimplestraw Road, Berinsfield, OX10 7LZ.** Discharge of condition 3 (Sample Materials) on planning application P21/S2191/FUL. Application to replace current temporary planning consent ref. P11/W1173.CC (R3.998911) expiring on 31st October 2021. Existing building to be continued to be used for education and welfare for residents of Berinsfield and surrounding

areas. Existing building to be over clad. Related Application P21/S2191/FUL for which planning permission has been granted.

<https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S3502/DIS>

8. **Casual Vacancy on Berinsfield Parish Council.** Councillor S. Perkins has tendered his resignation. The Parish Council is asked to accept Councillor Perkins' resignation and to note that a casual vacancy now exists. The casual vacancy will be advertised for the statutory period of fourteen working days and if a poll is not requested by ten electors for the Parish, the vacancy can be filled by way of co-option.
9. **Berinsfield Fete 2022.** The Manager of Berinsfield Information and Volunteer Centre, Caroline Wade, has informed the Parish Council that many of the stallholders who attend the Village Fete have asked if a date could be set for the fete to be held in 2022. Caroline Wade has asked if it would be possible to hold the fete on 23rd July, 2022 on the recreation ground. The Parish Council is asked if it is in agreement with this suggestion. Caroline Wade mentioned that due to the Queen's Platinum Jubilee taking place during the weekend of 2nd – 5th June 2022 there may be extra events taking place in the village.

At its meeting held on 2nd August, 2021 the Parish Council considered the possibility of planting trees to celebrate the Queen's Platinum Jubilee and agreed to liaise with other organisations in the village about proposals for the weekend.

10. **Correspondence and items for information.**

- a) **The Oxfordshire Plan 2050.** Councillor Bridge attended the virtual meeting arranged by CPRE and The Oxfordshire Neighbourhood Plans Alliance on 19th August regarding the public consultation on Reg 18 (part 2) of the Oxfordshire Plan 2050. Councillor Henry registered to attend, but due to the number of people attending he was not able to join the meeting. The presentation slides have been forwarded electronically to all Members of the Parish Council for information. The public consultation runs from 30th July for ten weeks. The link for the Oxfordshire Plan 2050 is <https://oxfordshireplan.org/>. The Parish Council is asked if it wishes to participate in the public consultation.
- b) **Parish Council Minute Books.** Members of the Parish Council are asked to note that 16 Minute Books from 1964 until 2016 have been deposited at the Oxfordshire History Centre, St. Luke's Church, Temple Road, Cowley, Oxford OX4 2HT for safe keeping. They will be kept there in perpetuity and are available for inspection as required. Minutes from 2005 are held on the Clerk's computer and from 2018 on the website.
- c) **Gigaclear.** Gigaclear has contacted the Parish Council to ask for its agreement to install two joint cabinets and cable on the recreation ground adjacent to the path in front of houses in Wey Road and a joint cabinet in the tarmac entrance road to the Burial Ground. Details will be available at the Parish Council meeting and the Council is asked if it is in agreement with the works being carried out.
- d) **Joint Local Plan 2041. Call for Land and Buildings Available for Change.** South Oxfordshire and the Vale of White Horse District Councils are working together to prepare a Joint Local Plan to 2041 which once adopted would replace the current Local Plans for both Districts, i.e. South Oxfordshire Local Plan 2035, adopted December 2020 and Vale of White Horse LPP1, adopted in December 2016 and LLP2 adopted in October 2019. The call for land and buildings available for change is an invitation to landowners, agents, developers, community groups and others to submit potential development sites for the Councils to consider for inclusion in the Local Plan. The call for land and buildings available for change process does not grant planning permission to any sites submitted.

The deadline for sites to be put forward is 30th September 2021. Further information about how to submit a site will be available at the meeting.

e) **Design Code Pilot Scheme** South Oxfordshire District Council has informed the Parish Council about a Government pilot scheme aimed at supporting the preparation of design codes. The Government is seeking expressions of interest from designated neighbourhood planning groups that are interested in setting standards for design in their local area. The preparation of a design code provides neighbourhood planning groups with an opportunity to ensure that new development meets their expectations for greener, more beautiful homes, streets, public spaces and neighbourhoods. Successful bidding teams will receive funding and support from expertise drawn from the Office for Place and its advisory board. Applicants should have access to the skills and expertise to develop a design code and engage the local community using their own skills and expertise, or with support from consultants that can be appointed following a successful bid. The programme is anticipated to take up to 12 months and the deadline for expressions of interest is 13th September. Members are advised to look at <https://www.gov.uk/government/publications/national-model-design-code-phase-2-pilots-expression-of-interest/national-model-design-code-phase-2-pilots-expression-of-interest> for more information as to what is entailed. The Parish Council is asked to consider if it would be interested in submitting an expression of interest.

f) **South Oxfordshire District Council new Head of Legal and Democratic & Monitoring Officer.** Mr. Patrick Arran has written to the Parish Council to introduce himself as the new Head of Legal and Democratic & Monitoring Officer at South Oxfordshire District Council. His remit is to ensure ethical standards and will be working with the Parish Council to maintain high standards for all Councillors. He will also be reviewing and changing the process for investigating complaints under the Code of Conduct. He will be organising virtual refresher training for all Councillors on standards in the Autumn of this year which will provide Members with the fundamentals in terms of behaviour expected under the ethical standards regime. Part of the training will be a section on the use of social media. He will be advising that the District Council adopts a social media protocol for Members and he will let Parish Councils have sight of this.

11. Statement of Accounts for payment in September 2021, to be circulated at the meeting.
12. Items for report to Chairman
13. Date of next Parish Council Meeting - 4th October, 2021