

# BERINSFIELD PARISH COUNCIL

Clerk to the Council : Annette Loveland  
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**You are summoned to attend the meeting of  
Berinsfield Parish Council which will take place on  
Monday 5<sup>th</sup> February 2024 at 7.15 p.m. in  
The Church Hall, Wimblestraw Road, Berinsfield OX10 7LW**

29th January 2024

Annette Loveland  
Clerk to the Council

## AGENDA

1. Items raised by Members of the public.
  - a) **Berinsfield Emerging Masterplan Proposals.** A representative from Ptarmigan will be attending the meeting to speak about the exhibition held at the Berinsfield Community Association on Tuesday 23<sup>rd</sup> January, 2024.
2. Apologies for absence
3. Declaration of Interests. To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001
4. County Councillor's Report.
5. District Councillor's Report.
6. To receive and approve the Minutes of the meeting of Berinsfield Parish Council held on 8<sup>th</sup> January 2024
7. To consider planning applications and decisions received to date.
  - a) **Application No. P24/S0045/LDP** Taxi parked on drive, 2 Colwell Road, Berinsfield OX10 7NS
8. **Casual Vacancy on Berinsfield Parish Council.** The Casual Vacancy is currently being advertised and if an election is not requested by 5<sup>th</sup> February, 2024, the Parish Council will be able to co-opt a new member.
9. **Appointment of Internal Auditor.** Rachel Brown, Internal Auditor, has agreed to carry out the Parish Council's internal audit for the year 2023-24. The fee for the audit would be £320.00 and mileage would be charged at 0.45p per mile. There would be an additional charge of £75.00 for documents submitted after 31<sup>st</sup> May, 2024. The Parish Council is asked to review the contents of the letter of engagement, which will be available at the meeting, and subject to them being approved, to authorise the Chairman and Clerk to sign the Agreement of Terms 2023-24 on behalf of the Parish Council.

10. **Berinsfield Neighbourhood Development Plan.** To receive an update on the progress with regard to the Berinsfield Neighbourhood Development Plan.
11. Correspondence and Items for information.
  - a) **South Oxfordshire and Vale of White Horse District Councils – Joint Local Plan to 2041.** This item was discussed at the Parish Council meeting held on 8<sup>th</sup> January and Members were asked to look at the Joint Local Plan on line in order that the Parish Council can agree its response at the Parish Council meeting to be held on the 5<sup>th</sup> February. The closing date for responses is 21<sup>st</sup> February, 2024. Details about the Joint Local Plan can be found on the South Oxfordshire District Council website <https://theconversation.southandvale.gov.uk/jlp/>
  - b) **Fix my Street Superusers** Oxfordshire County Council would like to encourage more volunteers to become Superusers for the Fix my Street scheme. Several Councillors and the Clerk have undertaken training, but at the moment it is only Councillor Bridge who is still an active Superuser. The County Council would be prepared to provide training, probably in Berinsfield. Further information will be available at the Parish Council meeting.
  - c) **Public Transport Representatives meeting.** The next Public Transport Representatives meeting will be held on Tuesday 19<sup>th</sup> March, 2024 via Microsoft Teams. The Parish Council does not currently have a nominated PTR, therefore if you are able to attend, please contact the Clerk to obtain the link to the meeting.
  - d) **Grant aid for Voluntary Organisations.** The availability of grant aid from Berinsfield Parish Council is being advertised at the present time and the closing date for applications is Friday 8<sup>th</sup> March, 2024.
12. Statement of Accounts for payment in February to be circulated at the meeting.
13. To review the bank statements for January the Parish Council's accounts
14. Items for report to Chairman
15. Date of next Parish Council Meeting - 4<sup>th</sup> March, 2024